

# **Kentucky State Board of Hairdressers and Cosmetologist**

## *Board Meeting Minutes*

June 3, 2013

The meeting of the Kentucky State Board of Hairdressers and Cosmetologists was called to order on Monday, June 3, 2013, at 9:00 a.m. by Chair Bea Collins. The meeting was held at the office of the Board, 111 St. James Court, Frankfort, KY 40601. The members present were Bea Collins, Kay Swanner, Diana Ross, Becky Taylor and Jack Riley. Charles Lykins, Administrator, and Cheryl Lalonde, AAG, were also present.

Kay Swanner made a motion to approve the Agenda. Diana Ross seconded the motion and the motion carried unanimously.

Kay Swanner made a motion to approve the Additional Items. Diana Ross seconded the motion and the motion carried unanimously.

Becky Taylor made a motion to approve the minutes from the May 6, 2013 Board Meeting Minutes. Jack Riley seconded the motion and the motion carried unanimously.

Becky Taylor made a motion to approve the Financial Statements from April 2013. Jack Riley seconded the motion and the motion carried unanimously.

Becky Taylor made a motion to approve the Recap Statements from April 2013. Jack Riley seconded the motion and the motion carried unanimously.

### **Communication**

There was no communication to consider.

### **Requests**

Tina Demao – Becky Taylor made a motion to approve the request for a refresher course. Jack Riley seconded the motion and the motion carried unanimously.

Lauren Ratcliff – Becky Taylor made a motion to approve the request for a refresher course. Kay Swanner seconded the motion and the motion carried unanimously.

Jessica Dame – Becky Taylor made a motion to approve the High School Diploma. Jack Riley seconded the motion and the motion carried unanimously.

Sharia Davidson – Becky Taylor made a motion to deny the request for examination. Jack Riley seconded the motion and the motion carried unanimously.

Alexis Baker – Becky Taylor made a motion to approve the extension request with the condition she report for examination by January 2014. Kay Swanner seconded the motion and the motion carried unanimously.

Amber Maloy – Becky Taylor made a motion to approve the extension request with the condition she report for examination by February 2014. Kay Swanner seconded the motion and the motion carried unanimously.

April Owens – Kay Swanner made a motion to approve the extension request with the condition she report for examination by November 2013. Diana Ross seconded the motion and the motion carried unanimously.

Amber Richardson – Becky Taylor made a motion to approve the extension request with the condition she report for examination by September 2013. Jack Riley seconded the motion and the motion carried unanimously.

Kayla Wohner – Jack Riley made a motion to approve the extension request with the condition she report for examination by January 2014. Diana Ross seconded the motion and the motion carried unanimously.

Rhonda Woliung – Becky Taylor made a motion to approve the extension request with the condition she report for examination by December 2013. Jack Riley seconded the motion and the motion carried unanimously.

Bellefonte Academy of Cosmetology – Becky Taylor made a motion to approve the request. Diana Ross seconded the motion and the motion carried unanimously.

Creations School of Cosmetology – Kay Swanner made a motion to approve the request. Jack Riley seconded the motion and the motion carried unanimously.

Employment Solutions – Becky Taylor made a motion to approve the request. Diana Ross seconded the motion and the motion carried unanimously.

Southeast School of Cosmetology – Kay Swanner made a motion to approve the request. Jack Riley seconded the motion and the motion carried unanimously.

### **Felony Convictions**

Deborah Wolford Dacres – Becky Taylor made a motion to approve. Jack Riley seconded the motion and the motion carried unanimously.

Angella Simmons – Becky Taylor made a motion to approve. Kay Swanner seconded the motion and the motion carried unanimously.

## **Board Information**

Cosmetology School Leave of Absence – Becky Taylor made a motion to table to the Special Board Meeting on June 10, 2013. Diana Ross seconded the motion and the motion carried unanimously.

Drafted Regulations - Becky Taylor made a motion to table to the Special Board Meeting on June 10, 2013. Diana Ross seconded the motion and the motion carried unanimously.

Examination Instructions – FYI

## **Additional Items**

Campbellsville University – Becky Taylor made a motion to approve the request. Jack Riley seconded the motion and the motion carried unanimously.

Examination Start Time – Diana Ross made a motion for the afternoon theory examination to start at 1 p.m. Becky Taylor seconded the motion and the motion carried unanimously.

Natisha Walls – Becky Taylor made a motion to approve the renewal request with the condition she report for examination in September 2013. Diana Ross seconded the motion and the motion carried unanimously.

Emily Keown - Becky Taylor made a motion to approve the renewal request with the condition she report for examination in September 2013. Jack Riley seconded the motion and the motion carried unanimously.

## **New Business**

There was no New Business to consider.

## **Unfinished Business**

There was no Unfinished Business to consider.

## **Cases**

Kay Swanner made a motion to go into closed session pursuant to KRS 61.810 (1) (c) & (j) to discuss proposed or pending litigation and to deliberate regarding individual adjudications. Becky Taylor seconded the motion and the motion carried unanimously.

Diana Ross made a motion to go into open session. Kay Swanner seconded the motion and the motion carried unanimously

Case 1 – Diana Ross made a motion to dismiss the case. Jack Riley seconded the motion and the motion carried unanimously.

Case 2 – Diana Ross made a motion to issue an Agreed Order of \$250 to the owner for failure to enroll a student in a timely manner. Jack Riley seconded the motion and the motion carried unanimously.

Case 3 – Diana Ross made a motion to issue an Agreed Order of \$250 to the owner for failure to post student hours in a timely manner. Jack Riley seconded the motion and the motion carried unanimously.

Case 4 – Diana Ross made a motion for the owner to pay the Agreed Order by July 2013 or an injunction for criminal prosecution will be filed. Jack Riley seconded the motion and the motion carried unanimously.

Case 5 - Diana Ross made a motion to dismiss the case. Jack Riley seconded the motion and the motion carried unanimously.

Case 6 - Diana Ross made a motion to dismiss the case. Jack Riley seconded the motion and the motion carried unanimously.

Case 7 – Diana Ross made a motion to dismiss the case. Jack Riley seconded the motion and the motion carried unanimously.

Case 8 – Diana Ross made a motion to issue an Agreed Order of \$ 375 to the owner/manager for unlicensed practice and a sanitation violation also issue a cease and desist for waxing. Issue an Agreed Order of \$250 to the Nail Technician for unprofessional conduct/negligence. Jack Riley seconded the motion and the motion carried unanimously.

*Case 9 – Diana Ross made a motion to issue an Agreed Order of \$250 to the owner/manager and \$250 to the Nail Technician performing the service. Also \$100 to Technician for unprofessional conduct. Jack Riley seconded the motion and the motion carried unanimously.*

Case 10 - Diana Ross made a motion to dismiss the case without prejudice. Jack Riley seconded the motion and the motion carried unanimously.

Case 11 - Diana Ross made a motion to dismiss the case. Jack Riley seconded the motion and the motion carried unanimously.

Case 12 – Diana Ross made a motion to issue an Agreed Order of \$500 plus a 30 days suspension to the owner/manager for the 4<sup>th</sup> offense unlicensed practice. The current owner/manger must be changed and he may no longer own or manager a salon in the state of Kentucky. Jack Riley seconded the motion and the motion carried unanimously.

**Personnel Matter**

Becky Taylor made a motion to authorize a 10% salary raise to Administrator, Charles Lykins effective July 1, 2013. Jack Riley seconded the motion and the motion carried unanimously.

**Adjournment**

Becky Taylor made a motion to adjourn the meeting at 10:30 a.m. Diana Ross seconded the motion and the motion carried unanimously.